

No.G.14019/14/2023-CCA(Accts)
GOVERNMENT OF MIZORAM
OFFICE OF THE CHIEF CONTROLLER OF ACCOUNTS
ACCOUNTS & TREASURIES
MIZORAM: AIZAWL


OFFICE ORDER

Dated Aizawl, the **22 APR 2024**

TRAVELLING ALLOWANCE BILL DAN INKAIHHRUAINA:

Travelling Allowance bill dan mumal, uniform leh fund limit tak daihzai zawk a kan hman theih nan a hnuai tarlan ang hian Chief Controller of Accounts, Accounts & Treasuries hnuai Office hrang hrang te zawm tur inkaihhruaina duan a ni a. Office zawng zawngte zawm vek turin kan inhriattir nghal a ni e :-

1. Official duty turte Tour Order ah Tour period, kal ni leh haw ni chiang taka tarlan ngei ngei tur a ni. Tour Order ah kal ni chauh tarlang, haw ni (return date) tarlang lo kan awm fo thin, hei hi tih tawh loh tur a ni.
2. Official duty-te nikhat (one day) atan chauha duty-te, ni tam tak cham angin kan bill thin a, nikhat (one day) a zawh tur duty-te nithum (3 days) (i.e. kal ni, duty ni leh haw ni) bak bill tawh lo turin kan inhriattir a ni.
3. Tour period reng reng a kâr a Inrinni (Saturday) leh Chawlhni (Sunday) (loh theihloh a nih loh chuan) tla (intervene) tura ruahman loh tur a ni. Tour period pawh sei (lengthened) nana hetiang a tih hi phal a ni lo.
4. Official Duty a kalte hna (duty) pakhat aia tam nikhat a zawh theih te, Tour programme hran siam lovin tum khatah (one tour) zawh a, tum khat (one tour) anga bill baw'k tur a ni. Hna (duty) pakhat aia tam tour pakhat a zawh theih, tour hran siam a bill a tam hle. Hei hi tih tawh loh tur a ni.
5. Official Duty-a kal te Official Entitlement anga bill tur leh bill amount a pun theih nan official dang hminga bill tawh lo turin kan inhriattir a ni. Hetiang anga bill a awm leh fo thin hi tih tawh loh tur a ni.
6. Submission of Monthly Accounts, Collection of NJS, Collection of Cheque Books ang chi te hi vawikhat tour – ah hman tur a ni. Kal ni leh haw ni chhiar tel lovin ni 2/1 a zawh tur a ni. Hetiang Official Tour hi a rei berah ni 4 bak TE bill ah siam loh tur a ni. Mimal thil a kan cham / awm fual anih pawhin Official Tour bill ah siam tel loh tur a ni.
7. Vehicle Outsource na Treasury Office a thawk Officer leh staff ten Outsourced Vehicle hmang lova official tour bill an siamin maxicab/bus fare (public conveyance) actual cost angin bill an siam tur a ni. Treasury thenkhat Vehicle Outsourcing nei si, Own car transportation charge reimburse tum kan la awm thin a, hei hi a remchang tawh lova; Outsourced Vehicle hi Treasury Office atan pool motor anih avangin official duty tul ang apiang a hman tur a ni.


(VANLALSAWMA)
Chief Controller of Accounts
Accounts & Treasuries

Memo No.G.14019/14/2023-CCA(Accts) Dated Aizawl, the

Copy to :-

1. The Director, (LFA & Pension) Accounts & Treasuries, Chanmari for information.
2. The Joint Director, Accounts & Treasuries, Southern Zone, Lunglei for information and necessary action.
3. All Treasury Officers for information and necessary action.
4. Website Manager, CCA's Office, Accounts & Treasuries, MINECO for information and to upload the Office Order to the Official Website of Accounts & Treasuries.


CHIEF CONTROLLER OF ACCOUNTS