

GOVERNMENT OF MIZORAM
OFFICE OF THE CHIEF CONTROLLER OF ACCOUNTS
ACCOUNTS & TREASURIES

No.G. 25020/15/2011-CCA/PIU(NPS)/25

Dated Aizawl, the

ORDER

For smooth functioning of NPS Section, distribution of works amongst NPS Staff is hereby made as under :-

Sl. No.	Name & Designation	Work Assigned
1	2	3
1.	Helen Zoramawii, Audit & Accounts Officer 8257949863 (<i>Section Officer</i>)	<ol style="list-style-type: none"> 1. Overall in-charge of NPS Section. 2. Work distribution under NPS Section. 3. Monthly/Quarterly/Annual Performer Report. 4. NPS Contribution Cheque. 5. Correspondences with Finance Department. 6. File relating to Re-conciliation with A.G. Office. 7. Court Cases. 8. All Accounting matters of NPS. 9. Checking of missing complaint. 10. RTI 11. Any other works assigned to her from time to time.
2.	Bernadeth Lalmangaihtluangi, AA&AO 9862335808 (<i>All files will be routed through Pi Helen Zoramawii, A&AO</i>)	<ol style="list-style-type: none"> 1. Exit withdrawal from NPS at or before 60 years. 2. NPS Family Pension. 3. Error Rectification Module 4. CRA service charges. 5. Correspondences with PFRDA, CRA, DTO, DDO. 6. DDO & DTO coding 7. Re-conciliation with AG Office. 8. NPS IDs & Email. 9. Any other works assigned to her from time to time.
3.	Gilbert Zothankima, AA& AO 9958974620 (<i>All files will be routed through Pi Helen Zoramawii, A&AO</i>)	<ol style="list-style-type: none"> 1. Exit withdrawal from NPS at or before 60 years. 2. NPS Family Pension. 3. Bills & Cheque of NPS Transaction. 4. Maintenance of Cash Book and subsidiary Cash Book & Cheque Registers. 5. Re-conciliation with AG Office. 6. Sending of CSRF's to CRA, Mumbai. 7. Any other works assigned to him from time to time.
4.	Laltholiana Sailo, AA & AO 9862458679 (<i>All files will be routed through Pi Helen Zoramawii, A&AO</i>)	<ol style="list-style-type: none"> 1. Exit withdrawal from NPS at or before 60 years. 2. NPS Family Pension. 3. Allotment of PPAN 4. Partial Withdrawal. 5. Subscribers Grievances. 6. Any other Works to him from time to time.
5.	Lalpiangthari Zote, DEO 9774016484	<ol style="list-style-type: none"> 1. Posting & uploading of NPS contribution under Champhai Treasury, Hnahthial Treasury, Mamit Treasury, Siaha Treasury, Kolasib Treasury. 2. Scanning/Editing & distribution of all CSRF's. 3. OPGM under Champhai Treasury, Hnahthial Treasury, Mamit Treasury, Siaha Treasury, Kolasib Treasury, Serchhip Treasury, All India Services. 4. Any other works assigned to her from time to time.

6.	Lalrinsanga, DEO 9774370025	<ol style="list-style-type: none"> 1. Posting & uploading of NPS contribution under Aizawl North Treasury, Lawngtlai Treasury. 2. Scanning/Editing & distribution of all CSRF's. 3. OPGM under Aizawl North Treasury, Khawzawl Treasury, Lawngtlai Treasury, Chawngte Treasury, Saitual Treasury, Mizoram House. 4. Any other works assigned to her from time to time.
7.	PC Lalhruaitluangi, LDC 986236735	<ol style="list-style-type: none"> 1. Posting and uploading of NPS contribution under Serchhip Treasury, Khawzawl Treasury, Chawngte Treasury, All India Services and Mizoram House. 2. Annexure S2 & IIS of PRAN under Aizawl North Treasury, Champhai Treasury, Siaha Treasury, Lawngtlai Treasury, Chawngte Treasury, Saitual Treasury. 3. Issue of PRAN kits. 4. Receipt and issue of Daks. 5. Typing of correspondences. 6. Any other works assigned to her from time to time.
8.	Vanramlawmi, LDC 8415843229	<ol style="list-style-type: none"> 1. Posting and uploading of NPS contribution under Aizawl South Treasury, Lunglei Treasury and Saitual Treasury. 2. OPGM under Aizawl South Treasury, Lunglei Treasury and Saitual Treasury. 3. Annexure of S2 and Inter Sector Shifting of PRAN Aizawl South Treasury, Lunglei Treasury, Mamit Treasury, Serchhip Treasury, Kolasib Treasury, Hnahthial Treasury, Khawzawl Treasury. 4. Any other works assigned to her from time to time.
9.	Sapkhumi, Peon	<ol style="list-style-type: none"> 1. Normal works of Peon.

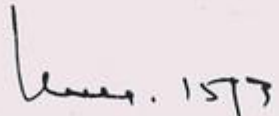
Sd/- VANLALSAWMA
Chief Controller of Accounts
Accounts & Treasuries

Memo No. G. 25020/15/2011-CCA/PIU(NPS)/25

Dated Aizawl, the ..18..SEP..2023

Copy to :-

1. The Chief Controller of Accounts, Accounts & Treasuries.
2. The Director, Joint Director, Deputy Director, Assistant Director under Chief Controller of Accounts, Accounts & Treasuries MINECO & DLFA Office Chanmari for information.
3. The Superintendent and Section Officers under CCA's Office MINECO and DLFA office Chanmari for information
4. Person concerned.
5. Guard File.


(R. LALHMACHHUANA)
Deputy Director (NPS)
Accounts & Treasuries